



THE UNIVERSITY OF UTAH  
ASIA CAMPUS

**2021 ANNUAL SECURITY REPORT**

PUBLISHED SEPTEMBER 2021



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# UNIVERSITY OF UTAH

# ANNUAL SECURITY REPORT

The University of Utah Asia Campus's Annual Security Report is published each year to provide annual crime statistics and information on safety and security-related services offered by the university for the Utah Asia Campus. This report is designed to provide students, staff, faculty, and visitors to the Utah Asia Campus with personal safety information and to comply with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. ("Clery Act")

Please note that the University of Utah publishes a separate report for its main campus in Salt Lake City, Utah (the "Main Campus Report"). The Main Campus Report provides annual crime statistics for the main campus and non-campus properties associated with the main campus (other than the Utah Asia Campus). The Main Campus Report also provides information on safety and security-related services offered at the main campus. The Main Campus Report may be found at this link: <https://dps.utah.edu/wp-content/uploads/sites/3/2017/09/17-0735-2017-Fire-Safety-Clery-Report-Web.pdf>

## PREPARATION OF THE ANNUAL SECURITY REPORT

The Annual Security Report is prepared with data and information gathered from the University of Utah Department of Public Safety, the Office of the Dean of Students, the Office of Environmental Health and Safety, the Office of Equal Opportunity and Affirmative Action, the Center for Student Wellness, Emergency Management, Campus Security Authorities, and law enforcement authorities with jurisdiction over the Utah Asia Campus. The report summarizes university and campus safety policies, procedures, and is designed to enhance your personal safety while you are here at the University of Utah Asia Campus.

The university encourages members of the university community to use this report as a guide for safe practices on and off campus. Each member of the Utah Asia Campus receives an email that describes this report and provides its web address.

For more information about campus safety or this report, or to receive a printed copy of this report, please visit the office of the Dean of Students for the Utah Asia Campus during business hours, 8 a.m. to 5 p.m., or email [randy.mccrillis@utah.edu](mailto:randy.mccrillis@utah.edu) or call +82-032-626-6004

## REGULATIONS LIBRARY

Members of the campus community at the Utah Asia Campus are subject to the regulations of the main campus in Salt Lake City. Those regulations are contained in the University of Utah Regulations Library, which includes the text of university policies and links to university rules, procedures, guidelines, forms, and other information. Individuals can access the Regulations Library at [regulations.utah.edu](http://regulations.utah.edu). In addition, two main campus safety policies have been modified to apply specifically to the Utah Asia Campus and those policies can be found at: UAC Policy 1-011(III)(F) (located at: <https://asiacampus.utah.edu/uac-policy-1-011-campus-security/>) and in UAC Procedure P1-011A(III)(D) <https://asiacampus.utah.edu/uac-procedure-p1-011a-campus-security/index.php>.

# PUBLIC SAFETY ON CAMPUS

## MESSAGE FROM THE CHIEF SAFETY OFFICER



I have always been passionate about public safety and service, and after three decades of working in the field, I know that the future of public safety depends on listening to the community, being open to doing our work differently, and acknowledging our difficult past and holding ourselves accountable to it.

The University of Utah is committed to prioritizing, elevating, and reimagining safety to best meet the needs of the community. Over the past two years, the U's public safety functions have undergone significant changes. As the Interim Chief Safety Officer, I participate on the president's cabinet and am

responsible for the oversight and coordination of safety initiatives across campus, as well as supervising the university's public safety operational divisions. These include University Police, Campus Security, U Health Security, Community Services, Emergency Communications, and Emergency Management.

I also oversee a centralized administrative team in the Office of the Chief Safety Officer that is responsible for compliance, accreditation management, financial planning, strategic planning, marketing and communications, professional responsibility, IT strategy, and community engagement in coordination with the divisions of Student Affairs and Equity, Diversity, and Inclusion.

We are preparing to open a new public safety building in early 2022, working to achieve accreditation from the Commission on Accreditation for Law Enforcement Agencies in 2023, and continue to engage the community in the development, strategic direction, and oversight of our department through the Public Safety Advisory Committee, the Inde-

pendent Review Committee, the SafeU Student Ambassador program, and more.

This annual report is designed to provide you with University of Utah crime statistics, as well as other safety-related information and resources. This can be a helpful tool in connecting you with programs offered by the university and in identifying tips for keeping yourself and others safe.

Feeling safe, welcomed, and having a sense of belonging is imperative for members of our community to thrive, heal, and focus on their aspirations and goals. I am committed to leading with respect and empathy as we work together to create a safe and empowered campus community.

Keith D. Squires

A handwritten signature in black ink that reads "Keith D. Squires". The signature is written in a cursive, flowing style.

Chief Safety Officer, Interim

**MESSAGE ABOUT SAFETY FROM  
THE UTAH ASIA CAMPUS  
CHIEF ADMINISTRATIVE OFFICER**

Yeonsu Police Station in Incheon, South Korea, is responsible for addressing crimes that may occur at the UAC. It can be reached at 82-32-453-0762. In an emergency, call 1-1-9. In addition, the Incheon Global Campus Foundation provides security guards to patrol the UAC campus 24 hours a day. The IGCF also has responsibility for providing, maintaining and monitoring security cameras throughout the Incheon Global Campus.

Although the Incheon Global Campus Foundation provides campus security resources, the UAC administrators on site coordinate with the IGCF to do everything reasonable to provide for the safety and security of our students, staff, faculty, and visitors. Whether your business here is as a student, faculty member, staff member or visitor, we are working hard to make the campus a place in which you can comfortably live, work, learn or recreate. If you have any concerns about safety on campus, please bring those to our attention so that we can address them with IGCF.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, commonly referred to as the Clery Act, requires higher education institutions to collect, report and disseminate crime data to the campus community and U.S. Department of Education; to provide timely warnings of reported crimes that represent a threat to the safety of students or employees; and to make public their campus security policies. In compliance with legislation, the Utah Asia Campus works closely with the university administration to disseminate public safety alerts to faculty, staff and students and to produce an annual crime report.

The University of Utah Asia Campus Annual Security Report provides information on current crime statistics and other public safety related information. Please take a moment to review the rest of this report for information on some of the safety programs offered by the university and tips on staying safe. Please enjoy your campus experience, and call on us if we may be of service.

Greg Hill  
Chief Administrative Officer and Dean of Faculty

**CAMPUS LAW ENFORCEMENT**

The University of Utah Asia Campus falls under the jurisdiction of the Incheon Yeonsu Police Station. Yeonsu Police Station can be reached at: 82-32-453-0762.

**CAMPUS SECURITY**

The Incheon Global Campus Foundation provides security guards to patrol the UAC campus 24 hours a day. The IGCF office responsible for security guards can be reached at: +82-032-626-0119

**EMERGENCIES**

To call the police, dial 1-1-2. To report a fire or call for ambulance services, dial 1-1-9.

# STAYING SAFE AND SECURE AT THE UTAH ASIA CAMPUS

## TIPS FOR STAYING SAFE

The University of Utah seeks to provide a safe and enriching experience for students, employees, and others who visit the Utah Asia Campus. While the university and the Incheon Global Campus Foundation make efforts to keep the Incheon Global Campus safe, individuals should take steps to ensure their own and others' safety.

## GENERAL SAFETY

- Report any suspicious activity or people, crimes, defective equipment or any other concern to the Incheon Global Campus Foundation or a security officer.
- Be aware of your surroundings, know where you are and know where you are going.
- Avoid walking alone. Let someone know where you are going and when to expect you.
- Plan your walking trips. Choose a well-lighted, populated route.
- For bike security, use a U lock to secure your bike.

## IN CAMPUS BUILDINGS

- Most crime is committed in response to an opportunity. The best prevention is to eliminate opportunities for a crime to be committed.
- Avoid working or studying alone in a building at night.
- Avoid stairs in remote sections of buildings.

- Keep purses and bags locked up in a drawer or cabinet instead of underneath or on top of your desk.
- Keep money, stamps and other valuables locked away.
- Keep personal belongings in sight or take them with you as you move around a building.
- Never prop doors open, even for a short time.
- Be cautious of removing jewelry to wash hands. These items are easily lost or stolen.

## IN RESIDENTIAL LIVING AREAS OR AT HOME

- Develop a relationship with a neighbor that will encourage checking in on one another often.
- Always lock your door, even if you intend to be gone only a moment or are just going down the hall.
- Lock all doors and window when you are sleeping or are alone.
- Do not allow strangers to enter your living area.

- Keep emergency numbers stored in your phone.
- To save a life or to report a crime in progress, call 1-1-2.
- To report a fire or call for ambulance services, call 1-1-9.
- Do not put you address anywhere a stranger can get access, such as a hangtag or key chain.
- Learn basic first aid.

## FINANCIAL ACCOUNTS

- Utilize a bank account rather than keeping money in your room.
- Keep ATM, debit and credit cards in a safe place. Never reveal a PIN number to anyone.
- Never loan your ATM card to anyone, no matter who they are.
- When possible, use ATM cards in daylight. If that is not possible, use an indoor ATM or one in an otherwise well-lit area.



# CRIME REPORTING AND STATISTICS

Individuals at the University of Utah Asia Campus should report emergencies and crimes to the

Incheon Yeonsu Police Station, 138 Woninjae-ro, Yeonsu 2(i)-dong, Yeonsu-gu, Incheon, South Korea, telephone: 82-32-453-0762 and, in the case of an emergency, dial 1-1-9. The university encourages accurate and prompt reporting of all crimes to the police when the victim of such crimes elects to or is unable to make such a report.

The University of Utah reaches out to the Incheon Yeonsu Police Station yearly for statistics regarding crimes on the Incheon Global Campus. To date, the Incheon Yeonsu Police have not responded to the university's requests for information. The university will continue efforts to establish a relationship with the local police for purposes of gathering these statistics.

If the university learns of crimes involving its students, staff or faculty at the Utah Asia Campus, the individuals involved may be referred to the following offices for disciplinary action: students—to the Office of the Dean of Students; staff—to Human Resources; faculty—to the cognizant dean or senior vice president. Incidents involving any type of discrimination or harassment are referred to and investigated by the Office of Equal Opportunity and Affirmative Action.

## **CRIMES MAY ALSO BE REPORTED TO THE FOLLOWING OFFICES:**

**Utah Asia Campus Chief Administrative Officer and Dean of Faculty**  
Incheon Global Campus Multi Complex Building, Room 5034 119 Songdo Munhwa-ro, Yeonsu-Gu, Incheon Korea 032-626-6009

### **Office of Equal Opportunity and Affirmative Action**

201 S. Presidents Circle, John Park Building, Room 135 Salt Lake City, UT 84112

### **Utah Asia Campus Office of the Dean of Students**

119 Songdo Munhwa-ro, Yeonsu-Gu, Incheon Korea 032-626-6006

Reports made to these offices will be included in the statistical report in the Campus Security Report but generally will not be investigated unless reported to the Incheon Yeonsu Police Station.

## **ANONYMOUS REPORTING**

Individuals who witness or are the victim of crime, but who wish to remain anonymous, may report the crime to one of the foregoing offices on a confidential basis. To do so, individuals should specifically request that they remain anonymous. The report ensures that the occurrence of the crime will be included in the university's annual security report and enables the university, in appropriate circumstances, to alert the campus community to potential dangers. Filing an anonymous

report may limit the ability of the police department to provide specific assistance or to investigate or solve a crime.

## **CONFIDENTIAL REPORTING**

University of Utah Asia Campus policy 1-01(III)(C)(5) (located at: <https://asiacampus.utah.edu/uuac-policy-1-011-campus-security/>), informs students that pastoral and professional counselors working at the university, when acting in their professional designated roles, are not required to report crimes disclosed to them for inclusion in the annual disclosure of crime statistics. This is true of the Utah Asia Campus Mental Health Counseling Center. However pastoral and professional counselors are encouraged, if and when they deem it appropriate, to inform the persons they are counseling of how to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

## **TIMELY WARNING NOTIFICATIONS**

The University of Utah must provide timely warning notices to the campus community when certain crimes are reported to Campus Security Authorities (as defined by federal law) and are determined to represent a serious or continuing threat to students and employees. Anyone with information warranting a timely warning should report the circumstances to the Chief Administrative Officer (CAO) of the Utah Asia Campus. The CAO will confer

with the UAC Dean of Students and with the University of Utah Chief of Police at the main campus. Timely warnings will generally be issued as soon as reasonably practicable after the crime has been reported to the CAO, a determination has been made that the report is credible, and the determination has been made that the crime presents a serious or continuing threat to the Utah Asia Campus community. Timely warnings will include sufficient information to allow members of the community to protect themselves from harm. Timely warnings will withhold the names of victims as confidential. The university will issue these warnings through the Campus Alert system described below and may issue these warnings via the campus speaker system, postings on the Incheon Global Campus, or in other ways.

Issuing the warning will vary depending on how the warning is issued. For further information regarding timely warning notifications, please refer to page 21.

#### **DAILY CRIME LOG**

The Incheon Global Campus Foundation has sole responsibility for maintaining security on the Incheon Global Campus. Because the Utah Asia Campus does not have its own security personnel, the university does not maintain a daily crime log for the Utah Asia Campus.



#### **EDUCATIONAL PROGRAMS, TRAININGS & SERVICES**

*The University of Utah takes seriously the safety and security of our campus. The administrative team at the UAC provides various programs and trainings to facilitate the safety of students and employees. These programs and resources are listed below.*

**UGS 1010. Your Path to a Successful Start**-All students at the UAC take this course in their first semester at the UAC. The class is designed as a continuation of UAC orientation. As such, important topics can be covered in greater detail. Instructors spend a full class period discussing safety issues including dating violence, domestic violence, sexual assault and stalking. Alcohol and drug use and abuse is covered during a class on student wellness.

**Active Shooter Video**-Students and employees of the University of Utah can view a video, available at <http://www.campusalert.utah.edu/shotsfir ed/>. The video provides information on how to respond to an active shooter on campus and steps students and employees can take to prevent such a situation.

#### **INCHEON GLOBAL CAMPUS CRIME STATISTICS**

No reportable criminal incidents have been reported or identified for the Utah Asia Campus. During the three years that the UAC campus has been in operation (2015, 2016 and 2017) no criminal incidents were reported to any campus security authority for the UAC. Each year, the university has requested crime statistics from the Incheon Yeonsu Police Station (which has jurisdiction over the Incheon Global Campus), but that station has failed to respond to the university's requests. The university will continue its efforts to establish a relationship with the Incheon Yeonsu Police Station to facilitate the receipt of these statistics. The university also reaches out to the Incheon Global Campus Foundation for any information it may have concerning crimes on the Incheon Global Campus. The foundation has not reported any crimes to the UAC to date.

*The following campus crime statistics are reported in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics, which shows a three-year comparison of reportable crimes.*



**Clery Act Crime Statistics**

*\*\*Residence Hall numbers are included in the On-Campus report*

Criminal Offenses	2018						2019						2020					
	On-Campus		Off-Campus		Unfounded	Total	On-Campus		Off-Campus		Unfounded	Total	On-Campus		Off-Campus		Unfounded	Total
	On-Campus	Residence Hall	Public Property	Non-Campus			On-Campus	Residence Hall	Public Property	Non-Campus			On-Campus	Residence Hall	Public Property	Non-Campus		
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>ARRESTS AND DISCIPLINARY REFERRALS</b>																		
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations Referred for Disciplinary Action	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Law Violations Referred for Disciplinary Action	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>VAWA OFFENSES</b>																		
Domestic Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>HATE CRIMES</b>																		
Regular Clery Crimes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny/Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Hate Crime Key:** (Ra) Race (Re) Religion (S) Sexual Orientation (G) Gender (GI) Gender Identity (E) Ethnicity (N) National Origin (D) Disability



# DEFINITIONS UNDER UNITED STATES FEDERAL REGULATIONS

## DEFINITIONS UNDER UNITED STATES FEDERAL REGULATIONS

**Campus Property- (1)** Any building or property owned or controlled by an institution within the same reasonable contiguous geographic area and is used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and

**(2)** Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution, but controlled by another person, is frequently used by students and supports institutional purposes (such as food or other retail vendor).

**Non-Campus Property-** Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property-** All public property, including thoroughfares, streets, sidewalks, and parking facilities, that are within the campus, or immediately adjacent to and accessible from the campus.

**Aggravated Assault-** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This

type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Arson-** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

**Burglary-** The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Dating Violence-** Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the people involved in the relationship. Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse. It does not include acts covered under the definition of domestic violence.

**Destruction/Damage/Vandalism of Property-** To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it. Destruction/Damage/Vandalism of Property must be reported if associated with a hate crime.

**Domestic Violence-** A felony or misdemeanor crime of violence committed by: a current or former spouse or intimate partner of the victim; a person with whom the victim shares a child in common; a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; and, any person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Stalking-** Engaging in a course of conduct (two or more direct or indirect acts) directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others, or, suffer substantial emotional distress.

**Drug Abuse Violations-** The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in the preparation and/or use.



The unlawful cultivation, manufacture, distribution, sale purchase, use, possession, transportation, or importation of any controlled drug or narcotic substance. Arrests for violation of state and local laws, specifically those related to the unlawful possession, sale use, growing, manufacture and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, Methadone); and dangerous non-narcotic drugs (Barbiturates, Benzedrine).

**Hate Crimes-** A criminal offense that manifests evidence that the

victim was intentionally selected because of the perpetrator's bias against the victim. The university is required to report statistics for bias-related (hate) crimes if the crime is motivated by the victim's race, religion, sexual orientation, gender, gender identity, ethnicity, national origin or disability. Intimidation- To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack. Intimidation must be reported if associated with a hate crime.

**Larceny-Theft-** The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. Larceny-Theft must be reported if associated with a hate crime.

**Liquor Law Violations-** The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of alcoholic beverages, not including driving under the influence and drunkenness.

**Manslaughter by Negligence-** The killing of another person through gross negligence.

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**Murder and Non-negligent Manslaughter-** The willful (non-negligent) killing of one human being by another.

**Motor Vehicle Theft-** The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned including joy riding).

**Robbery-** The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or causing the victim fear.

**Simple Assault-** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness. Simple Assault must be reported if associated with a hate crime.

**Weapons Law Violations-** The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons. This classification encompasses weapons offenses that are regulatory in nature.

**Sexual Assault/Sex Offenses-** Any sexual act directed against another person, without consent of the victim, including instances where the victim is incapable of giving consent. Statistics are reported for sexual offenses including rape, fondling, incest and statutory rape.

**Rape-** The penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.

**Fondling-** The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Incest-** Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

**Statutory Rape-** Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Arrests and Disciplinary Referrals-** The Clery Act requires statistical reporting for weapons, drug, and liquor law violations as described above that result in arrests and/or are referred for disciplinary action. Clery defines "referred for disciplinary action" as the referral of any person to any official who initiates a disciplinary action of which a record is kept and which may result in the imposition of a sanction. All referrals are managed by the Office of the Dean of Students.

# EMERGENCY EVACUATION, RESPONSE & NOTIFICATION

## EMERGENCY EVACUATION, RESPONSE & NOTIFICATION

The University of Utah Asia Campus policy on emergency evacuation and response can be found in UAC Policy 1-011(III)(F) (located at: <https://asiacampus.utah.edu/uuac-policy-1-011-campus-security//>) and in UAC Procedure P1-011A(III)(D) <https://asiacampus.utah.edu/uuac-procedure-p1-011a-campus-security/index.php>. Upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus, the university will notify the campus community. The university will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system described below, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Because of the relatively small size of the UAC community, both in terms of numbers and proximity, all faculty, staff and students will be informed of any significant emergencies or dangerous situations on the UAC campus.

The individuals and organizations at the UAC responsible for identifying and addressing a campus emergency or dangerous situation



include the UAC Chief Administrative Officer and the UAC Dean of Students (the “UAC Administrative Team”), in conjunction and communication with the university main campus police chief, the Incheon Global Campus Foundation, and local police and emergency responders.

### EVACUATION

In the event of a fire, the university expects that all campus community members will evacuate by the nearest exit, closing doors and activating the fire alarm system (if one is present) as they leave. Once safely outside a building, it is appropriate to contact 1-1-9 to report the emergency situation. Students and/or staff should check

in at the assembly area identified in the building emergency plan or on the Evacuation Posters that are posted on each floor of the UAC building and on each floor of the IGCF student housing containing UAC students. No training is provided to students or employees in firefighting or suppression activity as this is inherently dangerous and each community member’s only duty is to exit safely and quickly, shutting doors along the exit path as they go to contain the spread of flames and smoke, and to activate the alarm as they exit. At no time should the closing of doors or the activation of the alarm delay the exit from the building.

In the event of a non-fire emergency, the university's evacuation procedures will be influenced by the nature, magnitude, and immediacy of the emergency. Evacuations may be for a single building or group of buildings, a campus neighborhood, or the entire campus. The UAC administrative team will work with the Incheon Global Campus Foundation and local police to determine the nature of the emergency and the appropriate evacuation plan.

Evacuation information may be provided by the Incheon Global Campus Foundation and by UAC administrators and will be disseminated using any combination of communication mediums that may be useful given the nature of the incident.

Information may include known hazards, general direction to travel or avoid, precautions that may be taken, and where to assemble, if appropriate.

If a general evacuation is ordered, all campus members are especially advised to follow any directions given. For example, direction may be to report in at the Emergency Assembly Point (EAP) designated for that building. Alternatively, direction may be given to leave campus by foot. Such direction would be given in order to facilitate the quickest, safest movement of the campus population, and provide the best access for emergency responders

## **RESPONSE AND NOTIFICATION**

In the event of a significant emergency or dangerous situation on the UAC campus involving an immediate threat to the health or safety of students or employees, the UAC Administrative Team will communicate to confirm the existence of the emergency situation. Examples of events and emergencies for which alerts may be sent include earthquakes, severe power outages, gas leaks, rioting, and threats such as bombs or gun violence. The Administrative Team will communicate with local law enforcement and the IGCF as necessary to understand the nature of the emergency. The Administrative Team may also seek advice from University Police at the main campus regarding the emergency.

The UAC Administrative Team, in consultation with the University of Utah Chief of Police (or his/her designee) and representatives of the Office of General Counsel, University Communications, and other university departments, as appropriate, will determine the content of the notification to the UAC employees and staff and facilitate sending of the emergency notification. The UAC utilizes the Campus Alert system ([alert.utah.edu/](http://alert.utah.edu/)) to notify the campus community in case of an emergency. The

Campus Alert system has the ability to send notifications to faculty, staff, and students through email, text messages and social media posts.

In addition, the UAC Administration team has control over the on-campus emergency notification system which can play emergency notifications over speakers, in every office, residence hall room, apartment and outside speaker on campus.

Information concerning an emergency may also be shared with local police and emergency responders, posted on the UAC website for general information, and shared with local media.

## **SHELTER-IN-PLACE**

Direction may also be given to "shelter-in-place". If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to shelter-in-place means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer until it is safe to go outside.

If an incident occurs and the building you are in is not damaged, stay inside, seeking an interior room, until you are told it is safe to come out. If your building is damaged, take your personal belongings (purse, wallet, identification, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the el-

evators). Once you have evacuated, seek shelter at the nearest university building quickly. If police or fire department personnel are on the scene, follow their directions.

You will know to shelter-in-place as a shelter-in-place notification may come from several sources, including the Incheon Global Campus Foundation, the UAC administration, local police or fire agencies, student housing advisors, UAC employees, or other emergency services personnel.

No matter where you are, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise; follow these steps, unless instructed otherwise by local emergency personnel:

- If you are inside, stay where you are.
- Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
- Locate a room to shelter inside. It should be:
  - An interior room.
  - Above ground level.
  - Without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary
- Shut and lock all windows (tighter seal) and close exterior doors.

- Turn off air conditioners, heaters, and fans if possible.
- Close vents to ventilation systems if you are able.
- Make a list of the people with you and ask someone (faculty or staff) to call the list in to the emergency number (1-1-2) so they know where you are sheltering. If only students are present, one of the students should call in the list.
- Turn on a radio or TV and listen for further instructions, if it is reasonable to do so.

#### **SECURE-IN-PLACE**

Make yourself comfortable. You should secure-in-place during violence, threat of violence, when an active assailant has been reported or is nearby, or otherwise when instructed to do so by the IGCF, UAC administration and/or emergency personnel. When it is necessary to secure-in-place, you will be the safest by placing a locked door or other barricade between you and the associated threat. To minimize vulnerability, turn off lights, silence phones, draw blinds, and move away from windows. Await further instructions from the IGCF, UAC administration and/or emergency personnel. Do not leave until an "All Clear" is received.

#### **CAMPUS ALERT SYSTEM**

The University of Utah maintains an emergency mass notification system, known as the "Campus Alert" system. The Campus Alert system utilizes an Emergency Information and Alerts website ([alert.utah.edu/](http://alert.utah.edu/)), email alerts, text message alerts and social media posts (Facebook and Twitter) to provide students, employees, and others with information about unforeseen events and emergencies on campus. Students and employees automatically receive email alerts from the Campus Alert system and are unable to opt-out of email alerts. Students, families and employees may also sign up to receive alerts via landline telephone, cellular telephone, both landline and cellular telephone, and text messaging.

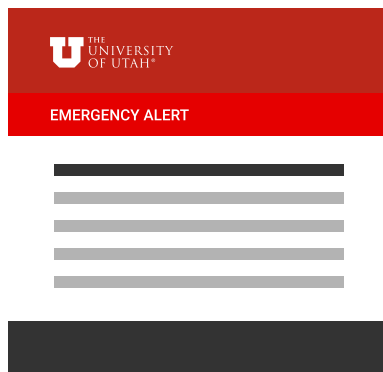
#### **TESTING EMERGENCY RESPONSE AND EVACUATION PROCEDURES**

On at least an annual basis, the university will schedule a test of the UAC emergency response and evacuation procedures contained in UAC Policy 1-011 and UAC Procedure 1-011A. The university will publicize its emergency response and evacuation procedures in conjunction with this test, and will document, for each test, a description of the exercise, the date and time of the exercise, and whether the exercise was announced or

## BRANDED EMAIL TEMPLATES

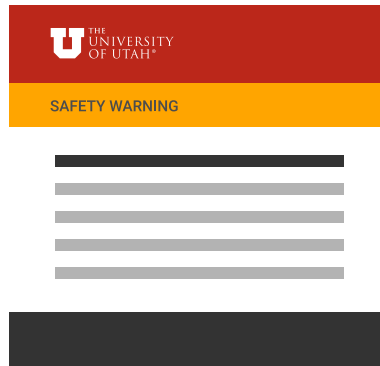
The following language is posted for the public at <http://alert.utah.edu>.

The university's campus wide notification system is designed to deliver important campus information in a timely manner via email. Alerts are color coded according to the level of importance — orange for "timely warning" information and red for emergencies requiring immediate action. When you receive an alert, we encourage you to spread the word. Thank you for taking the time to familiarize yourself with this system and making our campus a safer place for everyone.



### RED – EMERGENCY ALERT

"Emergency Alerts" are sent by both email and text, and are reserved for critical emergencies requiring immediate action – including natural disasters and other situations posing a direct and immediate threat to personal safety. This alert or subsequent messages will include detailed safety instructions.



### SAFETY WARNING

On occasion, you might see an orange "Safety Warning" alert informing you of a significant issue that could affect your safety. Safety warnings are considered "Timely Warnings" which are sent by both email and text and issued as a result of a Clery Act crime that has occurred on Campus Property, Non-Campus Property and Public Property as those terms are defined on pages 13-14 of this report. This alert will include detailed safety instructions.

### TIMELY WARNING NOTIFICATIONS

The University of Utah's policy on timely warning can be found in UAC Policy 1-011(III)(A) (2) (located at <https://asiacampus.utah.edu/uuac-policy-1-011-campus-security/>) and in UAC Procedure P1-011A(III)(E) <https://asiacampus.utah.edu/uuac-procedure-p1-011a-campus-security/index.php>).

The university will issue timely warnings to the UAC communi-

ty whenever a crime presents a serious or continuing threat to university students and/or employees and the crime has occurred on Campus Property, Non-Campus Property and Public Property as those terms are defined on pages 12-14 of this report.

As a general matter, crimes of violence and sexual crimes involving a suspect who has not been apprehended and who is unknown to the victim will pose a threat to the campus community. Crimes that occur between individuals who know each other might or might not pose a risk to other members of the campus community.

Certain property crimes might also pose a threat to the campus community.



Each crime is considered on a case-by-case basis to determine if a timely warning is necessary. Upon learning of a serious crime within Clery Geography, the Chief Administrative Officer will confer with the Utah Asia Campus Dean of Students and with the Chief of Police for the Salt Lake City Campus to determine



whether the crime poses a serious or continuing threat to the campus community. Factors to consider include the nature of the incident, when and where the incident occurred, when the incident was reported, the amount of information known about the incident, and whether the alleged perpetrator poses a risk to other members of the campus community. If the crime presents a significant and immediate threat, the Chief Administrative Officer (or his/her designee) will initiate the emergency response protocol. Otherwise, for any crime that poses a risk to the campus community, the Chief Administrative Officer, in consultation with the main campus Chief of Police (or his/her designee) and representatives of the Office of General Counsel, University Communications, and other university departments, as appropriate, to determine when and how to issue a timely warning. Any campus administrator that learns of a campus crime and has reason to believe an incident poses an ongoing threat to the campus community will bring the matter to the attention of the Chief Administrative Officer to initiate a timely warning consideration.

Notice of a crime will generally be provided as soon as reasonably practicable after the crime has been reported to the Chief Administrative Officer, a determination has been made that the report is credible, and the determination has

been made that the crime presents a serious or continuing threat to the campus community. Timely warnings will be issued as soon as pertinent information is available. The Chief Administrative Officer in consultation with University Communications Office, the Office of General Counsel, the Chief of Police for the main campus and other university departments, as appropriate, will craft and issue the timely warning.

Timely warnings are designed to inform the campus community about threatening situations and to provide sufficient information to allow members of the community to protect themselves from harm. Timely warnings will typically include, the date, time and nature of the offense, a brief description of the known circumstances, a physical description of the suspect(s), actions taken by law enforcement, a request for witnesses to contact the local police and any appropriate crime prevention tips and safety advice. Timely warnings will not identify the victim. Timely warnings might exclude details of the offense that are unnecessary to protect the campus community and could compromise the law enforcement investigation. Timely warnings will be distributed to all employees and students of the UAC. The methods for distribution will depend upon the nature of the threat to the campus community. The UAC Administrative Team will issue timely warnings through the Campus Alert system described above. Timely warn-

ings may also be delivered through the campus speaker system, fliers, electronic bulletin boards and/or by website postings.

### **MISSING STUDENT NOTIFICATION**

The University of Utah's policy and procedures regarding UAC missing student notification can be found in UAC Policy 1-011(III)(G)(located at: <https://asiacampus.utah.edu/uuac-policy-1-011-campus-security/>) and in UAC Procedure P1-011A(III)(F)

<https://asiacampus.utah.edu/uuac-procedure-p...-campus-security/>. Because the University of Utah does not own or control the student housing located at the Incheon Global Campus, it is not required by federal law to have a missing student notification process. Nevertheless, the university has implemented the following protocol for missing students at the UAC.

The university encourages its students and employees who become aware that a student has been missing from student housing for twenty-four hours, to make a report to the UAC Dean of Students

010-6241-6003. Upon such notice the Dean of Students will communicate with the IGCF to try and obtain more information about the student identified as missing.

UAC students provide the university with an emergency contact

in their application materials. If the university determines that a UAC student has been missing for twenty-four hours, the UAC Dean of Students will contact the identified emergency contact to notify them of the situation.

The university will notify the Incheon Yeonsu Police Station when any student has been determined to be missing for twenty-four hours.

#### **SECURITY OF AND ACCESS TO CAMPUS FACILITIES**

The University of Utah's policy on security of and access to UAC campus facilities can be found in the Regulations Library UAC Policy 1-011(III)(B)(located at: <https://asiacampus.utah.edu/-policy-1-011-campus-security//>) and in UAC Procedure P1-011A(III) (B (1) & (2) <https://asiacampus.utah.edu/uJUAC-procedure-p...-campus-security/>).

Security for the Incheon Global Campus is provided by the Incheon Global Campus Foundation ("IGCF"). IGCF provides security guards on campus who patrol the campus 24 hours per day. In addition, IGCF has installed CCTV cameras throughout the campus that are monitored by IGCF security.

The UAC building on the Incheon Global Campus is open to the public during designated hours from 7:00 am to 6:00 pm. The building is secured when not open to the public. The building is locked remotely on a time switch and is only accessible by authorized faculty and staff.

Student housing on the Incheon Global Campus is operated and controlled by the IGCF, which provides access to, and security for, the student housing. Student housing is locked at all times and is only accessible by students having valid ID cards.

Other buildings on the Incheon Global Campus that have common use among all of the higher education institutions at IGC are generally open and accessible during designated hours from 7:00 am to 12:00 am Monday through Thursday and 7:00 am to 6:00 pm on Friday. The buildings are locked outside of designated hours.

To the extent that the UAC administrative staff become aware of safety and security concerns regarding the Incheon Global Campus (e.g., adequacy of and access to security personnel, lighting, etc.), the UAC staff meet with representatives of the IGCF to express such concerns

and urge improvements to safety and security. The UAC and IGCF work together to conduct annual campus risk surveys to identify safety and security vulnerabilities and to implement corrective actions. The UAC also provides opportunities for the campus community to report problems and concerns directly, such as 24-hour telephone 010-6241-6003 for the UAC Dean of Students and an online reporting form that is located at: <https://asiacampus.utah.edu/public-incident-report/>.

# ALCOHOL AND DRUGS ON CAMPUS

The University of Utah is committed to maintaining a safe and healthy environment for the campus community. The university publishes annually to the university community (including to the UAC) its Drug and Alcohol Prevention Plan or DAAPP. The DAAPP describes the legal sanctions under federal, state and local law for the unlawful use, possession, or distribution of illicit drugs and alcohol. It includes a description of the health risks associated with the use of illicit drugs and alcohol. The DAAPP includes a description of the drug and alcohol programs that are available to employees and students. And, the DAAPP provides clear statements concerning the university's discipline for students and employees who violate the university's drug free campus policies. A copy of the UAC DAAPP can be found on the UAC Website (located at: <https://asiacampus.utah.edu/biennial-review-memo-2017-2018/>).

All University of Utah students, faculty and staff are subject to the university policy and local, state and federal laws regarding the possession, distribution, or use of alcohol and illegal drugs. The overarching university policy concerning possession, use, and sale of alcohol and illegal drugs can be found in the Regulations Library at UAC Policy 1-011(III)(E) (located at: <https://asiacampus.utah.edu/uac-policy-1-011-campus-security/>).

## STUDENT POLICIES

Alcohol and illegal drug policies for students are outlined in the Policy 6-400, the Code of Student Rights and Responsibilities (located at: [regulations.utah.edu/academics/6-400.php](https://regulations.utah.edu/academics/6-400.php)). Pursuant to Policy 6-400, students are subject to discipline for use, possession, or distribution of alcoholic beverages of any type on university premises except as expressly permitted by law and university regulations. Students are also subject to discipline for use, possession, or distribution of any narcotic or other controlled substance on university premises and at university activities except as permitted by law and university regulations.

## EMPLOYEE POLICIES

The university is a drug-free workplace. Alcohol and illegal drug policies for university employees are outlined in the Policy 5-113 (located at: [regulations.utah.edu/human-resources/5-113.php](https://regulations.utah.edu/human-resources/5-113.php)). It is a violation of the university's Drug-Free Workplace policy for employees to engage in the unlawful manufacture, distribution, dispensation, possession, and/or use of a controlled substance or alcohol at university workplace, or while engaged in university business off campus. Employees are subject to discipline for violating this policy.

## EDUCATIONAL PROGRAMS, TRAININGS & SERVICES

*The university provides a variety of drug- and alcohol-abuse education programs*

### UGS 1010. Your Path to a Successful Start-

All students at the UAC take this course in their freshman year. The class is designed as a continuation of UAC orientation. As such, important topics can be covered in greater detail. Alcohol and drug use and abuse is covered during a class on student wellness.

**Under the Influence-** Under the Influence is an online course made up of 10 lesson modules. This is a self-help course in which a student will complete a confidential alcohol eCHECKUP TO GO self-assessment in Lesson 1.

The eCHECKUP intervention allows the program to provide feedback and additional resources for the student throughout the course.

**Marijuana 101-** Marijuana 101 is an online 6-lesson course that specifically addresses marijuana use and includes the eCHECKUP TO GO brief intervention for marijuana. The Marijuana 101 course also includes a 30-day Part 2 so that students can measure changes in attitudes and behavior.

**UAC Mental Health Counselling Center-** The UAC Mental Health Counselling Center provides comprehensive support services that promote the personal, social, and academic success of UAC students. The mental health counsellor is a resource for students seeking help for alcohol and drug related concerns.

**SUBSTANCE FREE SOCIAL PROGRAMMING**

Many different campus organizations host on-campus social programs that are substance free. These programs provide alternate options for students to engage with the campus community, especially during late night weekend hours. Events include Crimson Nights and other late night programs hosted by the UAC Student Council, Late Night and

Weekend programming hosted by the Resident Assistants within Housing, and campus wide events put on by Student Leadership and Involvement Center.



# ADDRESSING SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE & OTHER FORMS OF SEXUAL MISCONDUCT

The University of Utah is committed to providing and fostering an environment that is safe, free of sexual or gender-based harassment or sexual violence. As a proud Title IX institution, the university subscribes to the tenets of equal access and opportunity and will not tolerate incidents of Sexual Misconduct that occur on campus or affect the campus environment. The overarching university policies concerning all forms of sexual misconduct can be found in the Regulations Library at Policy 1-012 (located at: [regulations.utah.edu/general/1-012.php](http://regulations.utah.edu/general/1-012.php)).

University of Utah Rule R1-012B: Sexual Misconduct Complaint Process Rule provides further guidance concerning sexual misconduct issues including campus resources and processes available to victims of sexual misconduct (located at: [regulations.utah.edu/general/R1-012B.php](http://regulations.utah.edu/general/R1-012B.php)).

## TITLE IX COORDINATOR

The University of Utah has designated Sherrie Hayashi as its Title IX Coordinator to oversee the university's response to reports and complaints that involve possible sex discrimination (which includes sexual misconduct) to monitor outcomes, identify and address any patterns, and assess effects on the campus climate so the college can address issues that affect the wider school community. Randy McCrillis has been designated as the Title IX Coordinator for the UAC Campus.

## Sherrie Hayashi

Director, Office of Equal Opportunity and Affirmative Action  
Park Building Room 135  
801-581-8365 (V/TDD)  
[oeo.utah.edu](http://oeo.utah.edu)

## Randy McCrillis

Dean of Students  
University of Utah Asia Campus 119  
Songdo Moonhwa-Ro Yeonsu-Gu  
Incheon, Korea 406-840 [randy.mccrillis@utah.edu](mailto:randy.mccrillis@utah.edu)  
(032-626-6006(+82 32-626-6006))

## PRIMARY PREVENTION AND AWARENESS PROGRAMS

The university offers primary prevention and awareness programs for all incoming students and new employees. These programs inform students and employees about the university's prohibition on all forms of sexual misconduct including domestic violence, dating violence, sexual assault and stalking. Participants are informed about the university definitions of prohibited conduct, as well as the university's definitions of "consent" in the context of sexual activity. Participants are also informed about any Korean laws relevant to these offenses. The programs provide information on risk reduction to recognize warning signs of abusive behavior and how to avoid potential attacks. And, the programs inform students and employees about the safe and positive options for bystander

intervention that may be carried out by individuals to prevent harm or the occurrence of one of these sexual offenses to another person. Students and employees are provided with copies of University Policy 1-012 and Rules R1-012, R1-012A and R1-012B.

The university also offers ongoing prevention and awareness campaigns for students, staff and faculty, including the information provided during the primary prevention and awareness programs as described above.

## THE UNIVERSITY OF UTAH'S POLICY ON SEXUAL MISCONDUCT AND OTHER FORMS OF GENDER BASED DISCRIMINATION

It is the policy of the University of Utah (Policy 1-012) to maintain an academic and work environment free of sexual harassment for students, employees, and participants. The university prohibits all forms of sexual misconduct including sexual harassment, sexual assault, sexual violence, domestic violence, dating violence and stalking. As of February 14, 2017, a set of regulations (including Policy 1-012, Rules R1-012, R1-012A & R1-012B, and Procedure 1-012) took effect as the primary regulations applicable to complaints of discrimination replacing other existing regulations addressing discrimination (including former Policy 5-210 and Interim Rule 5-5-210).

**Sexual Misconduct** is a broad term used to encompass a range of behaviors including Sexual or Gender- Based Harassment, Intimate Partner Violence, Sexual Exploitation, Stalking, Nonconsensual Sexual Contact, and Nonconsensual Sexual Penetration. Sexual Misconduct also includes the crimes of dating violence, domestic violence, sexual assault and stalking as defined by state and federal law. Sexual Misconduct is a form of Sex Discrimination. It is a violation of Title IX of the Education Amendments Act, is strictly prohibited by university policy and it occurs, may subject the perpetrator or responsible party to discipline, up to and including expulsion, job termination, criminal prosecution and/or civil penalties. University policies that prohibit discrimination and sexual misconduct are intended to protect and apply to all persons in our university community, regardless of gender, sexual regardless of race, color, national origin, ethnicity, age, disability, religion, sex/gender, sexual orientation, gender identity, gender expression, genetic information, and protected veterans status. The university is obligated to investigate reports of sexual misconduct that occur on campus or that affect the campus environment. For example, if a student reports that they were sexually assaulted by another student, employee, or other university participant — even if the assault was committed off- campus – be-

cause the victim may feel unsafe or unable to continue to participate in their academic endeavors because of the alleged assault, ongoing harassment, or fear of retaliation. The university will take appropriate measures to mitigate ongoing concerns of safety and harassment and will investigate and resolve such matters pursuant to Policy 1-012, Rules R1- 012, 1-012A and 1-012B.

**Unwelcome Conduct** is conduct that the recipient did not request or invite which the recipient considers as undesirable or offensive.

**Sexual or Gender-Based Harassment** is prohibited and defined by University Rule R1-012. Sexual Harassment means unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature or based on an individual's sex, sexual orientation, gender, gender identity, or gender expression when:

- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, education, living environment or participation in a university activity;
- Submission to or rejection of such conduct by an individual is used as the basis for or a factor in decisions affecting that individual's employment, education, living environment, or participation in a university activity; or

- Such conduct has the purpose or effect of unreasonably interfering with an individual's employment or educational performance or creating an intimidating, hostile, or offensive environment for that individual's employment, education, living environment, or participation in a university activity.

**Examples of Sexual Harassment include unwelcome or unwanted:**

- Intentional touching, hugging, patting, kissing, squeezing, tickling
- Sexual comments, joke references, stereotyping, ridicule
- Pictures, email, texts, materials or electronic correspondence with content that is sexually explicit
- Repeated requests for a date, after being refused
- Ogling or leering, making sexual comments about an individual's body
- Requests or demands (implied or stated) for sexual favors in exchange for workplace or educational advantages, such as professor to student, boss to subordinate, coach to student athlete, or any university relationship where there is a power imbalance between the parties
- Any act of stalking, dating/domestic violence, sexual exploitation, or sexual assault as described below

**Consent.** University Rule R1-012 defines consent to mean affirmative, unambiguous and

voluntary agreement. A victim can express consent, or lack of consent, through words or conduct. Consent is not given where the perpetrator overcomes the application of force, violence, concealment or surprise. A victim has not consented when he or she is unconscious, unaware that the act is occurring, or is physically unable to resist. Individuals under the age of 14 cannot consent to sexual activity. A victim has not consented where the perpetrator intentionally impairs the victim by administering any substance without the victim's knowledge. Korean law does not include a definition of consent.

**Retaliation.** Retaliation is an adverse action, treatment, or condition taken against an individual for complaining of discrimination (which includes any act or acts of Sexual Misconduct) or for participating in a discrimination complaint process, regardless of the outcome of the investigation or complaint. This means that if you report that you or another person have been subjected to prohibited discrimination or harassment, serve as a witness, or otherwise participate in a discrimination complaint process, you cannot be subjected to Retaliation for that participation.

### **SEXUAL ASSAULT, DATING VIOLENCE, DOMESTIC VIOLENCE, AND STALKING UNDER THE SOUTH KOREAN PENAL CODE**

**SEXUAL ASSAULT.** The South Korean Penal Code does not contain a definition for "sexual assault." However, it defines the following sexual offenses which would fall within the Clery definition of sexual assault.

#### **Article 297 (Rape)**

A person engages in "rape" when the person engages in sexual intercourse with a woman through violence or intimidation with the intent to commit "rape". The crime is an aggravated rape if committed with a weapon/dangerous object or jointly with another person.

#### **Article 297-2 (Like-Rape)**

A person engages in "like-rape" when the person inserts his or her genitals into the inner part of another person's body (excluding genitals), such as the mouth or anus; or inserts a part of his or her body (excluding genitals), such as a finger, or any other object into another person's genitals or anus, through violence or intimidation with the intent to commit "like-rape."

#### **Article 299 (Quasi-Rape)**

A person engages in "quasi-rape" when the person engages in sexual intercourse with another person by taking advantage of his or her state of unconsciousness or inability to resist with the intent to commit a "quasi-rape."

#### **Article 298 (Indecent Act by Compulsion)**

Korean law prohibits a person from engaging in an "indecent act of compulsion" through violence or intimidation. Although the Penal Code does not define an "indecent act of compulsion" it is usually applied to inappropriate sexual touching or groping.

#### **Article 303 (Sexual Intercourse by Abuse of Occupational Authority)**

A person engages in this crime when the person, by means of threat of authority, has sexual intercourse with another who is under his or her protection or supervision for his or her business, employment or other relationship. A person also engages in this crime when the person has sexual intercourse with a person held in his or her custody.

**CONSENT:** South Korean law does not include a definition of consent.

**DATING VIOLENCE.** South Korean law does not include a definition of dating violence.

**DOMESTIC VIOLENCE.** South Korean law does not include a definition of domestic violence. However, Korean law imposes enhanced penalties when a person inflicts bodily injury on a lineal ascendant of the offender or of his spouse. See Articles 257, 258, 273 and 283 of the Penal Code.

**STALKING.** South Korean law does not include a definition of stalking.

## IF YOU ARE SEXUALLY ASSAULTED

**Find a safe place.** Call 1-1-2

**Get medical attention.** Medical attention should be sought as soon as possible. Students and Employees may get medical attention at the One Stop Center (inside of Incheon Medical Center) 217 Bang chuc ro Dong Gu, Incheon 401-711 +82-032-580-6000 or +82-032-582-1170. This is necessary to mitigate the risk of sexually transmitted diseases or pregnancy and to determine the existence or extent of, and to treat, any physical injury. Additionally, forensic evidence can be collected which could help a law enforcement investigation.

**Preserve evidence.** Preserving physical evidence can be key to identifying the perpetrator and adjudicating a sexual assault case. Ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam. Even though you may not choose to file a report with the police or cooperate with a prosecution, preserving any physical evidence may provide valuable information should you later determine you do want to proceed with prosecution.

**Consider reporting the incident.** Individuals are encouraged, but not required, to file a police report. Victims of a sexual assault may request any University of Utah faculty or staff member of the UAC including the Dean of Students and the Chief Administrative Officer to assist them in notifying law

enforcement authorities about a sexual assault. If so requested, the official/office shall provide such assistance and will help to guide the victim through the available options and support the victim in his or her decision.

An assault or other forms of sexual misconduct should be reported to the Incheon Yeonsu Police Station (82-32-453-0762 and, in the case of an emergency, dial 1-1-2), to the Office of Equal Opportunity (1-801-585-2677), and/or the Dean of Student's Office (82-032-626-6004). Filing a report will facilitate the timely collection of evidence helpful in a prosecution which cannot be obtained later.

An assault or other form of sexual misconduct may be reported to UAC Mental Health Counselling. Confidentiality will be honored when speaking to the counsellor unless disclosure is specifically required by law.

An assault or other form of sexual misconduct may be reported to the Korean Sexual Offense Hotline (1366) and/or to the Korean Sexual Violence Relief Center (KSVRC) ([www.sisters.or.kr](http://www.sisters.or.kr)) (02-338-5801).

**Privacy.** The university will protect the privacy of victims and other necessary parties related to a sexual assault. Privacy will be strictly respected insofar as it does not interfere with the university's legal obligations to investigate allegations of misconduct, to take corrective action, or as otherwise provided by law. The university

will complete publically available recordkeeping as required by the Clery Act without including identifying information concerning the victim. The university will also maintain privacy regarding any accommodations or protective measures provided to the victim to the extent that providing such privacy will not impair the ability of the university to provide the accommodations or protective measures.

**Filing a report.** Students and employees may request any campus authority to assist them in notifying law enforcement authorities. When a sexual assault victim contacts a campus authority, that authority will notify the university's Office of Equal Opportunity and Affirmative Action and/or the Office of the Dean of Students. Community members may also file a complaint directly with the OEO/AA at the main campus. To file a complaint you must complete the Discrimination Complaint Form found here: [https://oeo.utah.edu/\\_documents/Discrimination-Internal-Complaint-Form-FINAL-Fillable-2017-2-25.pdf](https://oeo.utah.edu/_documents/Discrimination-Internal-Complaint-Form-FINAL-Fillable-2017-2-25.pdf)

**Investigation:** The victim of a sexual assault may choose for an investigation to be or not to be pursued through the criminal justice system and through a university disciplinary process (for students, faculty or staff), or only the latter. Victims may choose not to proceed as a complainant in the disciplinary



process. However, in some cases, depending on the severity of the alleged offense and the university's obligation to ensure the safety of its community, the university may be required to investigate a report of sexual misconduct without participation/involvement from the victim. The Dean of Students at the UAC can guide the victim through the available options and support the victim in his or her decision. Under certain circumstances and for the safety of the university community, the university may be required to initiate an investigation even without victim cooperation.

**Resources:** Available university and community resources are listed at the end of this report including counseling options, mental health resources, health resources, Victim Survivor Advocacy resources, visa and immigration assistance, financial aid, and legal assistance.

### ORDERS OF PROTECTION

Victims of a sexual assault, domestic violence or dating violence may request the UAC to issue a "no contact" directive if the alleged perpetrator of the violence is another member of the university community. A request should be presented to the UAC Dean of Students. The Dean of Students, in consultation with the university's OEO/AA Office, will issue the "no contact" directive and the university will enforce the directive through its disciplinary processes. Victims of

sexual assault, domestic violence or dating violence may be able to obtain criminal or civil orders of protection from the courts in South Korea. Consult with legal counsel in South Korea concerning the process for obtaining such orders. Because the university does not maintain a police force at the UAC, the university does not have the ability to criminally enforce orders of protection but will comply with and honor orders presented to the university (e.g., "no contact" orders).

### UNIVERSITY DISCIPLINARY PROCESS

The university proceedings involving a disciplinary process will include a prompt, fair and impartial investigation and resolution process. This process will be completed within reasonably prompt timeframes which may be extended for good cause with written notice to the accuser and the accused. Proceedings will be conducted in manner consistent with university policy and transparent to the accuser and the accused. Timely notice of meetings will be provided wherein the accused, accuser, or both may be present. The accuser, the accused and appropriate officials will be provided with access to any information that will be used during informal and formal disciplinary meetings and hearings. Proceedings will be conducted by officials who do not have a conflict of interest or bias

for or against the accuser or the accused. As necessary, the Dean of Students and or Chief Administrative Office at the UAC will coordinate disciplinary proceedings with their counterparts and offices at the main campus in Salt Lake City. Disciplinary processes may be conducted via appropriate electronic methods (e.g., Skype) in order to utilize the trained hearing boards and resources available at the main campus.

Investigators and hearing board members are trained annually on issues related to sexual assault, dating violence, domestic violence and stalking, and taught how to conduct an investigation and hearing process that protects the safety of the victim and promotes accountability.

#### This process provides that:

- The accuser and the accused each have the right to due process which includes the right to be heard, the right to a decision and review by impartial persons or bodies, and a right to adequate notice.
- The accuser and accused have the right to be accompanied by an advisor of their choice to any meeting or institutional disciplinary proceeding; however, the university may establish restrictions regarding the extent to which the advisor may participate in the proceedings as long as the restrictions apply equally to the accuser and the accused.

- The University of Utah adjudicates conduct cases based on the preponderance of evidence standard.
- The accuser and the accused will be notified simultaneously in writing of the outcome and results of any disciplinary proceedings.
- The accuser and the accused each have the right to appeal the outcome of the hearing and will be notified simultaneously in writing of the final outcome after the appeal is resolved.

Sexual assault, domestic violence, dating violence and stalking may be found to be criminal acts which may also subject the perpetrator to criminal and civil penalties under Korean law.

To view the Student Code visit [www.regulations.utah.edu/academics/6-400.html](http://www.regulations.utah.edu/academics/6-400.html).

To view the faculty disciplinary procedures visit [regulations.utah.edu/academics/6-011.php](http://regulations.utah.edu/academics/6-011.php).

To view the staff disciplinary procedures visit [regulations.utah.edu/human-resources/5-111.php](http://regulations.utah.edu/human-resources/5-111.php).

To view the Discrimination Procedure Rule visit: <http://regulations.utah.edu/general/procedures/P1-012.php>.

To view the Sexual Misconduct Complaint Process Rule, visit <http://regulations.utah.edu/general/rules/R1-012B.php>

## SANCTIONS

The university may impose sanctions on the accused if there is a cause finding to an OEO/AA investigation. These possible sanctions are:

- Dating Violence- warning, probation, payment of restitution, community service, education requirements, STARRSA cognitive behavior therapy, no contact order, housing restriction, suspension from 1 semester to 5 years, dismissal, and termination of employment.
- Domestic Violence- warning, probation, payment of restitution, community service, education requirements, STARRSA cognitive behavior therapy, no contact order, housing restriction, suspension from 1 semester to 5 years, dismissal, and termination of employment.
- Sexual Assault- probation, payment of restitution, community service, education requirements, STARRSA cognitive behavior therapy, no contact order, housing restriction, suspension from 1 semester to 5 years, dismissal, and termination of employment.
- Stalking- warning, probation, payment of restitution, community service, education requirements, STARRSA cognitive behavior therapy, no contact order, housing



restriction, suspension from 1 semester to 5 years, dismissal, and termination of employment. Dismissal is permanent separation from the university and is reflected on a student's transcript.

### **PROTECTIVE MEASURES**

The university provides individuals involved in sexual misconduct cases assistance to ensure an ongoing safe living and learning environment, and they are free from retaliation. The university must make such accommodations or provide protective measures if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to campus police, local law enforcement or the university. Protective measures include but are not limited to:

- Changes in academic, working or living situations
- Assistance from staff in completing housing relocation
- Counseling
- No contact directive issued by the university
- Restrictions to the respondent regarding access to certain facilities or activities pending the resolution of the matter
- Assistance with withdrawing from courses
- Providing an escort to assure safe movement
- Arranging for medical services

### **FACULTY AND STAFF MEMBER RESPONSIBILITY TO REPORT**

Faculty and staff members have a legal responsibility to stop prohibited discrimination and sexual misconduct. If you become aware of sexual harassing or sexual misconduct, even if the individual involved does not wish to take any action, note the following obligations under University Rule R1-012:

- Any university representative who is contacted by an individual with a sexual harassment or discrimination issue shall advise that individual of the OEO/AA and the availability of University Complaint Procedures as contained herein.
- Once informed of an issue related to sexual harassment or discrimination, the supervisor, chair, dean or other representative of the university shall immediately inform the OEO/AA.

If you receive credible information about a crime on campus, you must report it to the UAC Office of the Dean of Students and/or the main campus Department of Public Safety to be disclosed in the annual Clery Report. It is not necessary for the crime to have been investigated nor must a finding of responsibility have been made to disclose the statistic. Professional and Pastoral Counsellors are exempt from this Clery reporting obligation.

### **UNIVERSITY CONSENSUAL RELATIONSHIPS**

When a member of the university community is responsible for any professional, job-related or academic oversight of another individual, a romantic or sexual relationship between the two, even a consensual relationship, is a violation of university policy and must be remedied through the steps outlined in University Policy 1-020.

### **OPEN DISCUSSION POLICY**

The free and open discussion of issues or theories relating to sexuality or gender in an academic or professional setting, when appropriate to subject matter, will be presumed not to constitute sexual harassment even if it offends or embarrasses an individual, unless other factors are involved. Such factors include targeting the discussion to an individual or carrying out the discussion in terms that are both patently unnecessary and gratuitously offensive.

### **OTHER TYPES OF HARASSMENT**

University policy advocates vigorous and appropriate action to ensure that all students and employees have an environment free of discrimination based on race, national origin, color of skin, status as a person with a disability, age, veteran's status, religion, sex, sexual orientation, gender identity/expression, and genetic information. The university is fully committed to the principle of equal opportunity

and access. If you feel that you have been discriminated against or have questions about university nondiscrimination policies please contact the Office of Equal Opportunity and Affirmative Action (OEO/AA) at 011-801-581-8365. You may also present your questions to the UAC Dean of Students at 032-0626-6006 who will coordinate the response with the OEO/AA.

#### **NOTICE REGARDING SEX OFFENDERS**

South Korea has a sex offender registry for individuals convicted of sexual offenses toward minors. This registry is available at the following South Korean Governmental website: [www.sexoffender.go.kr](http://www.sexoffender.go.kr)

#### **OTHER EDUCATIONAL PROGRAMS & SERVICES**

The university provides a variety of awareness and prevention programs related to sexual misconduct.

**Addressing Sexual Misconduct Brochure-** You may request or pick up a brochure from the UAC Office of Dean of Students (University of Utah building room U804], or call 032-626-6006) that addresses sexual misconduct, how to get help, and how to report. This brochure also outlines the disciplinary process, sanctioning and protective measures that can be taken to protect victims.

**New employee orientation-** All new employees hired at the UAC

are made aware of the existence and location of the annual security report through an in-person orientation. The orientation is required for all new employees and contains a brief summary of the ASR and a quick link to the report located at the UAC website.

**Title IX Training for UAC Faculty and Staff-** Faculty and staff at the Utah Asia Campus receive annual training on Title IX issues including education on dating violence, domestic violence, sexual assault and stalking.

**UC 101.** Your Path to a Successful Start- All students at the UAC take this course in their freshman year. The class is designed as a continuation of UAC orientation. As such, important topics can be covered in greater detail. Instructors spend a full class period discussing safety issues including dating violence, domestic violence, sexual assault, stalking.

**Annual Awareness Sex Week-** The UAC hosts annual awareness weeks that cover a variety of topics for students on the campus including "sex week" which covers various sex related topics through active and passive programs including sexual misconduct.



# FIRE SAFETY

## THE FOLLOWING ARE FIRE SAFETY EVACUATION GUIDELINES FOR UAC EMPLOYEE, STUDENTS AND GUESTS AT THE UAC:

1. Know where the exits are for building.
2. Know where the fire extinguisher(s) are located on the floor.
3. If there is smoke:
  - a. Keep low to the floor; and
  - b. Feel the door and door knob for heat, and if the door or door knob is hot, DO NOT open the door—call (1-1-9); provide the building and room number
  - c. Hang a towel or bright object out of your window if unable to escape
  - d. Place a wet towel in front of the door to block smoke infiltration.
4. If it is safe to exit:
  - a. Leave quickly, exiting the building by the closest exit;
  - b. Leave the door unlocked;
  - c. Close all doors;
  - d. Take keys and ID with you;
  - e. Assemble with others at a nearby safe location or assemble at the pre-designated evacuation assembly point and check in
5. Reentry:
  - a. Only re-enter the building after the appropriate emergency personnel have indicated that it is safe to do so.



## FIRES IN STUDENT HOUSING

The University of Utah does not own or control the student housing on the Incheon Global Campus. Those facilities are owned and operated by the Incheon Global Campus Foundation. Students staying in the Incheon Global Campus student housing should follow the directions of the fire department personnel and IGCF in the circumstances of a fire.

- Should there be an actual fire, UAC Resident Advisors in student housing are instructed to take roll to account for residents and report the results to the local fire department. Residents should not reenter the building until they receive an all-clear from the responding emergency crews.
- UAC Resident Advisors discuss with residents the need to evac-

uate when the fire alarm sounds. The Advisors cover when to evacuate (every time the alarm sounds), to where to evacuate (each building has a unique, designated meeting place), and with whom to check in (Resident Advisors).

- Evacuation Posters that are posted on each floor IGCF student housing containing UAC students
- As stated in UAC Policy 1-011, those residing in Incheon Global Campus Student Housing should become familiar with IGCF's restrictions and guidance on fire safety.

# CAMPUS AND COMMUNITY RESOURCES

## LAW ENFORCEMENT

Incheon Yeonsu Police Station  
138N Woninjae-ro Yeonsu2(i)-dong  
Yeonsu-gu, Incheon, South Korea  
Telephone: 82-32-453-0762

Emergencies; 1-1-2

## CAMPUS RESOURCES

### *UAC Office of the Dean of Students*

The Office of Dean of Students coordinates the Student Conduct Administration processes and serves as an advocate for students facing challenges to their success as students [deanofstudents.utah.edu/](http://deanofstudents.utah.edu/)  
801-581-7066

### *UAC Mental Health Counselling Center*

The Mental Health Counselling Center provides comprehensive support services that promote the personal, social, and academic success of UAC students. Multi Complex Building 3052 (Next to Health Care Center).

<https://asiacampus.utah.edu/mental-health-counseling-center/>

032-626-6142

### *Incheon Global Campus Health Center*

The IGC Health Center provides basic medical services to all students of the Incheon Global Campus, including UAC students. 032-626-0553

### *Main Campus Center for Student Wellness*

The Center for Student Wellness at the main campus in Salt Lake City provides written advice and resources on their website <http://wellness.utah.edu/>. UAC students may also communicate with confidential victim advocates through the "Ask an Advocate" portal on the website.

### *Main Campus Office of Equality Opportunity and Affirmative Action*

The Office of Equal Opportunity and Affirmative Action (OEO/AA) is committed to ensuring a quality environment at the University of Utah where all members of the university community are treated in an equitable and fair manner. [www.oeo.utah.edu/](http://www.oeo.utah.edu/). Tele: 011-801-581-8365

## HEALTH SERVICES

### *IGC Health Center*

032-626-0553

### *One Stop Center*

(inside of Incheon Medical Center) 217 Bang chuc ro Dong Gu, Incheon, South Korea 401-711  
032-580-6000  
032-582-1170

### *Nasaret International Hospital*

Dongchun 2(i)-dong Incheon South Korea 032-899-9999

## COMMUNITY SEXUAL VIOLENCE RESOURCES

KSVRC (Korea Sexual Violence Relief Center) [www.sisters.or.kr](http://www.sisters.or.kr)  
02-338-5801  
Korean Sexual Offense Hotline  
1366



